

## **BRITISH JUDO ASSOCIATION**

### **BYE-LAWS (updated 26 February 2008)**

These Bye-Laws were made by the Board of Directors under the authority of and in accordance with Article 57 of the Articles of Association of the British Judo Association. These Bye-Laws apply to all Member Clubs, Licence Holders, Home Country Associations (in respect of Bye-Law 7 below), English Regional Areas, Affiliated Organisations (in respect of Bye-Law 8 below) and Recognised Bodies (where applicable) of the British Judo Association, each of whom shall be bound by and subject to these Bye-Laws and shall be bound by and subject to the prevailing rules and regulations of the British Judo Association from time to time, including the Memorandum and Articles of Association, the Anti-Doping Control Regulations, the Equality Policy, the Complaints and Conduct Procedure (and any all disciplinary rules and regulations), the Child Protection Procedures, the National Squads Player's Agreement and Code of Conduct (where applicable) and such other codes and guidelines (including supplemental documents) as may be issued and/or updated by the British Judo Association from time to time. In addition, all such bodies referred to above shall be bound by and subject to the rules and regulations (as amended and/or updated from time to time) of the World governing body for Judo, the International Judo Federation (IJF), and (where appropriate) the European governing body for Judo, the European Judo Union (EJU).

#### **1. MEMBER CLUB OF THE BRITISH JUDO ASSOCIATION**

- 1.1 Club Membership of the British Judo Association shall be open to any group whose aim is to foster and develop the practice and spirit of Judo in the United Kingdom in accordance with the Memorandum of Association of the British Judo Association.
- 1.2 Club Membership of the British Judo Association shall be on an annual basis and shall be subject to annual renewal in accordance with Bye-Law 1.4 below on the first day of January each year.
- 1.3 Application by any group for new Club Membership of the British Judo Association and acceptance of such application by the British Judo Association shall be subject to the following:
  - (a) Completion of the appropriate application form and receipt of the same by the British Judo Association.
  - (b) Payment of the Club Membership fee as notified by the British Judo Association for the time being.
  - (c) Nomination of the registered Club venue or venues at which Judo practice takes place under the Club's authority, as authorised by the British Judo Association (in its discretion).
  - (d) The Club must be formally constituted and a copy of the Club Constitution must accompany the application form.
  - (e) All individual officers of the Club must be Licence Holders of the British Judo Association.
  - (f) Nomination of the registered Club Chair and Club Secretary who will be the recognised representatives of the Club or who will be empowered to appoint representatives of the Club. Any such individual representatives must be Licence Holders of the British Judo Association.
  - (g) Nomination of the registered Club Coach(es) who must be a Licence Holder of the British Judo Association and must hold a valid, recognised British Judo Association Coaching Award and/or a valid, recognised Judo coaching award from an equivalent body (recognised by the IJF and accepted by the British Judo Association).

Association, in its discretion) or who undertake to achieve such award within six (6) months of acceptance of the Club into membership of the British Judo Association.

- (h) Recommendation by the Executive Committee of the appropriate Home Country Association (in the case of prospective Member Clubs in Scotland, Wales or Northern Ireland) or the appropriate English Regional Area (in the case of prospective Member Clubs in England) to the Board of Directors for approval.
- (i) Agreement to abide by the prevailing rules and regulations of the British Judo Association (including these Bye-Laws) and any subsequent amendments of the same.
- (j) Any changes to the above and/or failures to comply with the requirements set out above at paragraphs (a) – (i) of this Bye-Law 1.3 by the prospective Member Club during the year following acceptance as a Member Club must be immediately notified, in writing, to the British Judo Association head office.

1.4 Application for annual renewal of Club Membership and acceptance of such renewal by the British Judo Association shall be subject (on each separate occasion of renewal) to the following:

- (a) Completion of the appropriate application form and receipt of the same by the British Judo Association.
- (b) Payment of the Club Membership fee as notified by the British Judo Association for the time being.
- (c) Nomination of the registered Club venue or venues at which Judo practice takes place under the Club's authority, as authorised by the British Judo Association (in its discretion).
- (d) The Club must continue to be formally constituted and any changes to the registered Club Constitution must be submitted for approval.
- (e) All individual officers of the Club must be Licence Holders of the British Judo Association.
- (f) Nomination of the registered Club Chair and Club Secretary who will be the recognised representatives of the Club or who will be empowered to appoint representatives of the Club. Any such representatives must be Licence Holders of the British Judo Association.
- (g) Nomination of the registered Club Coach(es) who must hold a valid, recognised British Judo Association Coaching Award and/or a valid, recognised Judo coaching award from an equivalent body (recognised by the IJF and accepted by the British Judo Association, in its discretion) or at the time of application for renewal or who undertake to achieve such award within six (6) months of acceptance of such renewal by the British Judo Association.
- (h) Agreement to abide by the prevailing rules and regulations of the British Judo Association (including these Bye-Laws) and any subsequent amendments of the same.
- (i) Any changes to the above and/or failures to comply with the requirements set out above at paragraphs (a) – (h) of this Bye-Law 1.4 by the Member Club during the membership year must be immediately notified, in writing, to the British Judo Association head office.

## **2. BRITISH JUDO ASSOCIATION LICENCE HOLDER**

- 2.1 Licences issued by the British Judo Association shall be open to any individual person whose aim is to foster and develop the practice and spirit of Judo in accordance with the provisions of the Memorandum of Association of the British Judo Association.
- 2.2 British Judo Association Licences are granted to individual persons for a one (1) year period and are subject to annual renewal with the exception of Life Licences, which are granted to individuals in perpetuity at the discretion of the Board of Directors.
- 2.3 Licences are issued from the British Judo Association head office and comprise a record book with the initial application and an annual Licence certificate confirming membership of the British Judo Association (in a form as determined by the British Judo Association).
- 2.4 Any individual's application to be a new Licence Holder of the British Judo Association and acceptance of any such individual as a new Licence Holder by the British Judo Association shall be subject to the following:
  - (a) Completion of the appropriate application form and receipt of the same by the British Judo Association.
  - (b) Payment of the Licence Holder fee (for the appropriate category) as notified by the British Judo Association for the time being.
  - (c) Agreement to abide by the prevailing rules and regulations of the British Judo Association (including these Bye-Laws) and any subsequent amendments of the same.
- 2.5 Application for annual renewal of a Licence by a Licence Holder and acceptance of such renewal by the British Judo Association shall be subject (on each separate occasion of renewal) to the following:
  - (a) Completion of the appropriate application form and receipt of the same by the British Judo Association.
  - (b) Payment of the Licence Holder fee (for the appropriate category) as notified by the British Judo Association for the time being.
  - (c) Agreement to abide by the prevailing rules and regulations of the British Judo Association (including these Bye-Laws) and any subsequent amendments of the same.
- 2.6 Any individual refused a Licence (pursuant to an application under Bye-Law 2.4 or Bye-Law 2.5 above) shall be entitled to appeal such refusal under the procedures set out for appeals in the Complaints and Conduct Procedure.
- 2.7 Should the conduct of any Licence Holder in the opinion of the Board of Directors be injurious to the objects and interests of the British Judo Association, the Board of Directors, having in their opinion given a reasonable opportunity to the Licence Holder to furnish an explanation to them either verbally or in writing, subject always to the Complaints and Conduct Procedure, shall be empowered to expel such Licence Holder from the British Judo Association. Any person who has been suspended from being a Licence Holder or otherwise suspended from the Association for any reason shall be prohibited from running for any elected office whatsoever within the Association (including the roles of President, Chair and Director of the Association and any elected position within a Home Country Association, English Regional Area, Member Club or any other recognised body) for a period of four (4) years, such period to commence on the expiry of that person's suspension from the

Association.

2.8 The categories of Licence Holder and the eligibility of individuals for each category of Licence shall be as follows:

- (a) British Judo Association Kano Club Licence  
Open to anyone over the age of five (5) years and under the age of eight (8) years.
- (b) Schools Licence  
Valid for a period of 4 months and specifically designed for individual schoolchildren to encourage the first step into the sport and then the transition to a club – and full junior membership.
- (c) Junior Licence  
Open to anyone over the age of five (5) years and under the age of sixteen (16) years.
- (d) Senior Licence  
Open to anyone over the age of fourteen (14) years .
- (e) Recreational  
Open to anyone who does not compete in Judo without limit of age.
- (f) Honorary Life  
Open to anyone without limit of age as conferred by the Board of Directors.

#### Notes

A Kano Club Licence Holder may, on reaching the age of eight (8) years, upgrade their Licence from Kano Club to Junior on application to the British Judo Association and on payment of the appropriate fee. A record book and new Licence certificate will be issued for the remainder of the year for which the Kano Club Licence applied.

A Junior Licence Holder may upgrade their Licence from Junior to Senior on application to the British Judo Association and on payment of the appropriate fee. A new Licence certificate will be issued for the remainder of the year for which the Junior Licence applied. A Junior Licence Holder must upgrade their Licence from Junior to Senior on reaching the age of sixteen (16) years if he/she wishes to continue to hold a Licence.

A Junior Licence Holder may hold a Junior and a Senior Licence at the same time by making separate applications and payment of the appropriate fees provided that: (i) no Licence Holder or any other person may enter an examination under Senior Promotion Syllabus until they have reached fourteen (14) years of age; and (ii) should such a person who has entered a Senior Promotion Syllabus examination be successful in such examination and be awarded a Senior Grade they must immediately relinquish their Junior Grade and may not revert to it.

### **3. BOARD OF DIRECTORS**

- 3.1 The Board of Directors shall be elected in accordance with the Memorandum and Articles of Association of the British Judo Association to manage the business of the British Judo Association.

### **4. COMMISSIONS**

- 4.1 The Board of Directors in accordance with Articles 29(b)(8) and 42 of the Articles of

Association may appoint Commissions as they consider appropriate to implement the policies of the British Judo Association throughout the United Kingdom. In addition, the Board of Directors may appoint ad hoc or short-term committees which shall be dissolved on completion of their specific task.

4.2 British Judo Association Commissions as at 26 February 2008:

- (a) Coaching Commission
- (b) Events Commission
- (c) Education and Development Commission
- (d) Masters Commission
- (e) Inclusion Commission
- (f) Promotions / Grading Commission
- (g) Referees Commission
- (h) Technical Officials Commission
- (i) English Regional Areas Commission
- (j) British Schools Judo Commission

4.3 The Board of Directors shall appoint the members of each Commission from within the general membership of the British Judo Association and shall nominate one such member of each Commission to be chair of that Commission. The Board of Directors may nominate one Director to be the Board of Directors' representative in respect of each Commission (save in circumstances where the Board of Directors has already appointed a Director to be a member of such Commission). Such representative may attend Commission meetings and act as a liaison between the Board of Directors and the Commission, but shall not be entitled to vote at Commission meetings or exercise any other powers of Commission members. The Board of Directors may also appoint any other officer of each Commission (Article 42). The chair of each Commission (but not such representative of the Board of Directors) shall be considered as a member of such Commission for the purpose of attaining a quorum pursuant to Bye-Law 4.4 below.

4.4 Each Commission shall normally have not more than six (6) members (including the representative of the Board of Directors). However, the Board of Directors reserves the right to appoint more (or less) than six (6) members to any particular Commission. The quorum for all Commission meetings shall be two-thirds of the total members of such Commission.

4.5 Each Commission shall work to a budget provided by the British Judo Association and shall prepare proper minutes of each official meeting of the Commission and shall ensure that a copy of such minutes are provided to the British Judo Association's Head Office as soon as practicable.

4.6 The terms of reference and responsibilities of each current Commission are as follows:

**(a) Coaching Commission**

- (i) To maintain and promote membership of the British Judo Association throughout the United Kingdom
- (ii) To report to the Board of Directors
- (iii) To carry out the policies of the British Judo Association

- (iv) To make recommendations to the Board of Directors on policy matters related to coaching
- (v) To review and promote the British Judo Association Coach Education Scheme
- (vi) To consider the appointment of Technical Directors of each of the National Associations and each of the English Regional Areas following recommendations from such National Associations and English Regional Areas
- (vii) To review and promote the British Judo Association Grading Scheme
- (viii) To oversee the updating and implementation of British Judo Association coaching syllabi / coaching courses
- (ix) To hold seminars, conferences, networking and other events to promote coach development within the British Judo Association.

**(b) Events Commission**

- (i) To maintain and promote membership of the British Judo Association throughout the United Kingdom
- (ii) To report to the Board of Directors
- (iii) To carry out the policies of the British Judo Association
- (iv) To make recommendations to the Board of Directors on policy matters related to competitions
- (v) To review, promote and administer the British Judo Association Competition Award Scheme
- (vi) To co-ordinate and implement the British Judo Association National Competition Programme
- (vii) To ensure that the best practices of inclusion and equity are practiced at all British Judo Association national competitions
- (viii) To review and promote the Tournament Licence Scheme
- (ix) To raise the standards of all competition officials by implementing a comprehensive recruitment and training programme
- (x) To work with key partners to improve all aspects of competition formats and structures to include health & safety, age banding, management and promotion
- (xi) To investigate and evaluate the possibility of the British Judo Association hosting major international tournaments in the United Kingdom
- (xii) To appoint competition officials for all British Judo Association national competitions
- (xiii) To arrange and/or supervise all British Judo Association national competitions.

**(c) Education and Development Commission**

- (i) To maintain and promote membership of the British Judo Association throughout the United Kingdom
- (ii) To report to the Board of Directors
- (iii) To carry out the policies of the British Judo Association
- (iv) To make recommendations to the Board of Directors on policy matters related to education and development
- (v) To encourage schools in the United Kingdom to integrate the sport of Judo into their core sports programmes
- (vi) To target the UK Government's specialist sports schools to develop sporting opportunities within local communities, increase participation and develop the potential of talented Judo athletes

**(d) Masters Commission**

- (i) To maintain and promote membership of the British Judo Association throughout the United Kingdom
- (ii) To report to the Board of Directors
- (iii) To carry out the policies of the British Judo Association
- (iv) To make recommendations to the Board of Directors on policy matters related to Masters Judo
- (v) To organize Master's judo squads as approved by the Board

- (vi) To organize Master's judo events as approved by the Board

**(e) Inclusion Commission**

- (i) To maintain and promote membership of the British Judo Association throughout the United Kingdom
- (ii) To report to the Board of Directors
- (iii) To carry out the policies of the British Judo Association
- (iv) To make recommendations to the Board of Directors on policy matters related to inclusion
- (v) To consider the interests of disabled athletes in Judo
- (vi) To co-ordinate activities for the disabled in Judo in the United Kingdom
- (vii) To promote coach education
- (viii) To promote refereeing education with regard to disabled athletes and disabled referees
- (ix) To co-ordinate officials in the expertise of disabled participation in Judo
- (x) To represent the interests of disabled athletes in Judo to appropriate bodies such as the Sports Council and the Commonwealth Games Commission
- (xi) To draw up a Strategy Plan for the furtherance of Judo for the disabled within the British Judo Association.

**(f) Promotions / Grading Commission**

- (i) To maintain and promote membership of the British Judo Association throughout the United Kingdom
- (ii) To report to the Board of Directors
- (iii) To carry out the policies of the British Judo Association
- (iv) To make recommendations to the Board of Directors on policy matters related to promotions and grading
- (v) To review and refine the processes for assessing British Judo Association Licence Holders' technical and contest ability in order to award grades fairly and credibly
- (vi) To ensure that accurate records are kept of Licence Holders' grades by the Directors of Examiners and the National Dan Grade Register
- (vii) To consult with and inform Examiners and Directors of Examiners regarding changes to the promotions structure of the British Judo Association
- (viii) To provide inclusive opportunities for all Licence Holders to gain promotion as specified by the British Judo Association equity plan
- (ix) To be mindful of health and safety issues regarding the assessment of Licence Holders for promotions.

**(g) Referees Commission**

- (i) To maintain and promote membership of the British Judo Association throughout the United Kingdom
- (ii) To report to the Board of Directors
- (iii) To carry out the policies of the British Judo Association
- (iv) To make recommendations to the Board of Directors on policy matters relating to refereeing
- (v) To review, promote and administer the Refereeing Award Scheme
- (vi) To arrange and/or supervise referees at all British Judo Association national events
- (vii) To appoint referees for specific activities
- (viii) To maintain current knowledge of contest rules of the International Judo Federation (IJF) and current IJF & European Judo Union (EJU) interpretation of the same
- (ix) To ensure that refereeing and technical rules and interpretations are disseminated in a timely and comprehensive manner to relevant Commissions, National Association, English Regional Area, Affiliated Organisation and Recognised Body refereeing representatives and senior referees, British Judo Association officials, Member Clubs and Licence Holders

- (x) To promote the recruitment and ongoing training and development of referees at Junior and Senior level
- (xi) To monitor and revise relevant examination papers for Refereeing & Contest Rules awards
- (xii) To monitor and develop quality standards for Junior and Senior referees
- (xiii) To provide training, support and opportunities for referees to advance to the EJU and IJF levels
- (xiv) To select and appoint all referees to attend international tournaments up to European and Junior World levels
- (xv) To promote the understanding of contest rules by placing articles in relevant publications, and organising seminars and workshops.

**(h) Technical Officials Commission**

- (i) To maintain and promote membership of the British Judo Association throughout the United Kingdom
- (ii) To report to the Board of Directors
- (iii) To carry out the policies of the British Judo Association
- (iv) To make recommendations to the Board of Directors on policy matters relating to technical officials
- (v) To recruit, train and retain officials by creating structured pathways and providing support to all officials
- (vi) To create formal course and train appropriate tutors to deliver the educational platform

**(i) English Regional Areas Commission**

- (i) To maintain and promote membership of the British Judo Association throughout England
- (ii) To report to the Board of Directors
- (iii) To carry out the policies of the British Judo Association
- (iv) To make recommendations to the Board of Directors on policy matters relating to English Judo
- (v) To provide a representative on the Commonwealth Games Council for England
- (vi) To provide a representative on the Commonwealth Judo Association
- (vii) To appoint officials and coaches (including team selectors) and be responsible for the organisation to represent Team England at Commonwealth Games and/or Commonwealth tournaments
- (viii) To establish and operate a communication policy for the English Regional Areas & Member Clubs of the English Regional Areas
- (ix) To make recommendations to the Board of Directors from the English Regional Areas or Member Clubs of the English Regional Areas on all matters pertaining to English Judo
- (x) To recommend to the Board of Directors selection criteria for English teams and officials and actual team members.

**(j) British Schools Judo Commission**

- (i) To maintain and promote membership of the British Judo Association throughout United Kingdom schools
- (ii) To report to the Board of Directors
- (iii) To carry out the policies of the British Judo Association
- (iv) To make recommendations to the Board of Directors on policy matters relating to schools Judo
- (v) To develop strategic initiatives and programmes to develop schools judo

**5. STANDING ORDERS FOR COMMISSION MEETINGS**

- 5.1 No business shall be transacted at any meeting of any Commission other than as specified in the agenda relating to such meeting, except where the Chair of such meeting considers the matter to be urgent.

- 5.2 The order of business for meetings of the Commissions shall be as follows:
- (a) Minutes of the last Commission meeting which having previously been circulated shall be taken as read (subject to corrections).
  - (b) Matters arising from those minutes.
  - (c) Urgent business.
  - (d) Resolutions and other items as set out on the agenda provided that the members of the Commission may by a resolution vary the order so as to give precedence to matters of urgency.
  - (e) Reports.
- 5.3 No resolutions which appear on the agenda of a Commission meeting shall be preceded with at that meeting in the absence of the member in whose name it stands, unless that member has requested some other member to take up the issue. The resolution, if not so taken up, shall be considered withdrawn and shall not be moved without fresh notice.
- 5.4 On any question of procedure or interpretation of standing orders at a Commission meeting, the ruling of the chair of such meeting shall be final.
- 5.5 Any member of a Commission meeting is guilty of a breach of these standing orders if, at any Commission meeting, such member:
- (a) Uses objectionable words and refuses to withdraw them or offer a satisfactory apology.
  - (b) Uses offensive words in respect of another member of the Commission meeting.
  - (c) Willfully disturbs the orderly conduct of business at the Commission meeting.
  - (d) Disobeys a lawful order from the chair of the Commission meeting.
- 5.6 Any member of a Commission who commits a breach of order at any Commission meeting may be ordered by the chair of such Commission to leave the meeting and may subsequently be suspended or dismissed from the Commission by the Board of Directors.

## **6. ENGLISH REGIONAL AREAS**

- 6.1 The recognised English Regional Areas (each of which is a geographical grouping of Member Clubs within England and performs the role of a regional organisational body of the British Judo Association) are as follows:
- (a) Eastern
  - (b) London
  - (c) Midlands
  - (d) Northern
  - (e) Northern Home Counties
  - (f) Northwest
  - (g) Southern
  - (h) Western
  - (i) Yorkshire & Humberside
- 6.2 The English Regional Areas shall each adopt a constitution which shall be based on the model constitution for English Regional Areas. Such model constitution shall be issued and reviewed from time to time by the British Judo Association. The constitution of each English Regional Area shall embody the principles of:
- (a) transparent financial accounting;
  - (b) a democratic system with clear roles and responsibilities and accountability; and
  - (c) a fair and open disciplinary system for dealing with internal disciplinary matters.
- 6.3 Each English Regional Area shall issue rules and operate on the basis of a constitution appropriate to its status which:

- (a) may contain mandatory provisions (issued by the British Judo Association) in respect of any parts of the governance and administration of such English Regional Area; and
  - (b) may contain recommended provisions (issued by the British Judo Association) in respect of the other parts of the governance and administration of, and any other matter appertaining to, such English Regional Area.
- 6.4 If any dispute arises between the provisions of the British Judo Association rules and regulations (including the Memorandum and Articles of Association, the Bye-Laws, and any analogous documents) and the rules and regulations (including the constitution and any analogous documents) of any English Regional Area, the provisions of the former shall prevail. In any such cases, the British Judo Association may direct the relevant English Regional Area to amend their constitution or analogous documents accordingly.
- 6.5 Each English Regional Area shall prepare properly audited accounts during each year and shall ensure that a copy of such accounts is provided to the British Judo Association's Head Office as soon as practicable.

## **7. HOME COUNTRY ASSOCIATIONS**

- 7.1 The recognised Home Country Associations of the British Judo Association are as follows:
- (a) JudoScotland
  - (b) Welsh Judo Association
  - (c) Northern Ireland Judo Federation.
- 7.2 If any dispute arises between the provisions of the British Judo Association rules and regulations (including the Memorandum and Articles of Association, the Bye-laws, and any analogous documents) and the rules and regulations (including the Memorandum and Articles of Association, the Bye-laws, and any analogous documents) of any Home Country Association, the provisions of the former shall prevail. In any such cases, the British Judo Association may direct the relevant Home Country Association to amend their Memorandum and Articles of Association, Bye-laws or analogous documents accordingly.

## **8. AFFILIATED ORGANISATIONS**

- 8.1 The officially recognised Affiliated Organisations of the British Judo Association are as follows:
- (a) British Judo Council (BJC)
  - (b) Amateur Judo Association (AJA).

The terms of affiliation of such Affiliated Organisations are available on request from the British Judo Association.

- 8.2 If any dispute arises between the provisions of the British Judo Association rules and regulations (including the Memorandum and Articles of Association, the Bye-laws, and any analogous documents) and the rules and regulations (including the Memorandum and Articles of Association, the Bye-laws, and any analogous documents) of any recognised Affiliated Organisation, the provisions of the former shall prevail. In any such cases, the British Judo Association may direct the relevant Affiliated Organisation to amend their Memorandum and Articles of Association, Bye-laws or analogous documents accordingly.

## **9. RECOGNISED BODIES**

- 9.1 The Board of Directors of the British Judo Association shall have the authority to officially recognise legitimate representative special interest groups (being groups consisting of Member Clubs and/or Licence Holders from within the membership of the British Judo Association which practice Judo in the United Kingdom) and such groups shall be "recognised bodies" of the British Judo Association.
- 9.2 If any dispute arises between the provisions of the British Judo Association rules and regulations (including the Memorandum and Articles of Association, the Bye-laws, and any analogous documents) and the rules and regulations (including the Memorandum and Articles of Association, the Bye-laws, and any analogous documents) of any recognised body, the provisions of the former shall prevail. In any such cases, the British Judo Association may direct the relevant recognised body to amend their Memorandum and Articles of Association, Bye-laws or analogous documents accordingly

## **10. COUNCIL**

- 10.1 The main purpose of the Council (appointed in accordance with Article 48 of the Articles of Association) shall be to act as a consultative group available to give grass-roots opinions relating to the strategies (either existing or planned) of the British Judo Association. The Council will not have a role in the day to day running of the business of the British Judo Association. However, the Board of Directors shall be entitled to require the members of the Council to perform other roles for such other purposes as the Board of Directors direct, including any Council member acting as a member of a panel to hear appeals under the Complaints and Conduct Procedure.
- 10.2 The President, or the person acting on his behalf, shall present the Council's views of the report of the Board of Directors to the AGM.
- 10.3 The Council shall have the right to challenge the nomination of any individual to any post within the British Judo Association on the grounds of the nominee being, in their opinion, unsuitable for the post. This challenge would be directed to the nominating body and not constitute a right of veto in terms of nominations.
- 10.4 The Council shall have the right to nominate individuals for "honour" or "merit" awards to the Board of Directors.

## **11. DOPING CONTROL**

- 11.1 The British Judo Association positively supports anti-doping measures, including drug testing and complies with the doping control policies of UK Sport, the IJF and the World Anti-Doping Agency (WADA). The current version of the British Judo Association Anti-Doping Control Regulations shall be published on the British Judo Association website at [www.britishjudo.org.uk/](http://www.britishjudo.org.uk/)

## **12. BRITISH JUDO ASSOCIATION COMPETITIONS, TOURNAMENTS AND MATCHES**

- 12.1 All competitions, tournaments and matches shall be licensed by the British Judo Association and shall be held in accordance with the British Judo Association Tournament Handbook .
- 12.2 Each Member Club, Home Country Association, English Regional Area, Affiliated Organisation and/or recognised body which hosts a Judo competition, tournament or match shall do so in accordance with the British Judo Association's insurance guidelines and must ensure that, when its Licence Holders are competing in competitions, tournaments or matches nationally or internationally, such members are provided with the appropriate insurance coverage.

### **13. PROMOTIONS**

- 13.1 All promotion examinations shall be held in accordance with the British Judo Association Grading Scheme and shall be registered with the British Judo Association.

### **14. STANDING ORDERS FOR GENERAL MEETINGS OF THE BRITISH JUDO ASSOCIATION**

#### 14.1

- (a) No business shall be transacted at a General Meeting of the British Judo Association other than that specified on the agenda relating thereto.
- (b) The order of business at Annual General Meetings of the British Judo Association shall be in the following order:
- (i) Minutes of the last meeting which previously having been circulated shall be taken as read (subject to corrections).
  - (ii) Matters arising from those minutes.
  - (iii) Elections (where appropriate)
  - (iv) Reports (including the Balance Sheet and Annual Accounts of the British Judo Association)
  - (v) Notices of Resolutions and other items as set out on the agenda.
- (c) No resolution which has been duly proposed, seconded and circulated to Member Clubs in accordance with Articles of the Association may be amended other than by the same procedures and within the relevant time limit as those which applied to the original resolution.
- (d) During debate, speakers must announce their name and the Member Club which they represent after they have addressed the Chair.
- (e) The Chair shall have power to adjourn the meeting or to settle points of discussion not otherwise dealt with in Standing Orders.
- (f) On any question of procedure or interpretation of Standing Orders, the ruling of the Chair shall be final.
- (g) It shall be appropriate for any member to move without comment the resolution "that the question be now put". If such resolution be seconded and supported by a majority of members, the Chair shall call upon the proposer to make his reply after which the resolution shall be put forthwith without further debate.
- (h) A person is guilty of a breach of Standing Orders who:
- (i) Uses objectionable words and refuses to withdraw them or offer a satisfactory apology.
  - (ii) Uses offensive words in respect of another person
  - (iii) Willfully disturbs the orderly conduct of business.
  - (iv) Disobeys a lawful order from the Chair.
- (i) Any person who commits a breach of Standing Orders may, on being declared by the Chair to be guilty of a breach of Standing Orders, be penalised, on resolution of the meeting:
- (i) By being ejected from the meeting
  - (ii) By being suspended for a fixed period from attending meeting
- (j) Notwithstanding Bye-Law 14.1(a) above, in the case of a charge against a person

under this Standing Order, the breach of Standing Order shall be distinctly stated and a resolution made thereon. The person so charged shall then be allowed to make an explanation if he wishes to do so before any penalty is inflicted. Having made his explanation or on refusing to do so, the offending person shall retire from the meeting room and await the result of the meeting in relation to the charge.

**15.        DISPUTES**

15.1      Any disputes and/or complaints relating to these Bye-Laws shall be dealt with in accordance with the Complaints and Conduct Procedure.